

Contract Terms and Policies

General Administration

The status of Haskell Indian Nations University as a residential academic community and each student's position as a citizen in that community requires regulations concerning the protection and promotion of learning activity, maintenance of order, and control of behavior affecting the freedom and privacy of others. **Persons who have a criminal record involving a felony offense are not eligible for University Housing.** The Department of Resident Life hires staff that participates with residents in conflict resolution, document incidents, and initiate appropriate actions in response.

Students who sign a student housing contract agree to the following policies and regulations in the *Haskell Indian Nations University Student Code of Conduct*. The university has the authority, pertaining to all university housing, to establish and enforce rules and regulations developed within applicable statutes. In accordance with federal law, no assignment is made on the basis of tribe, race, religion, color, age, disability, national origin, ancestry, and, to the extent specified by law.

Policies Governing Occupancy

Every occupant must register with the residential hall staff of the living unit upon initial occupancy and when permanently vacating the assigned room.

Only a regularly enrolled student may occupy a room in university housing. An assigned room should be used for personal residence only.

On rare occasions, a resident may be required to move to accommodate another individual with unique physical needs or to address an unforeseen maintenance concern. Other unpredictable situations may also result in occupancy changes. The University retains the right to enter living areas under conditions as outlined in the Student Code of Conduct. Each student's right to privacy will be respected while living in student housing units.

Occupancy changes initiated by residents may be completed during the semester if all residents involved agree and if approved by the Director of Student Life. An administrative fee may be assessed in certain instances. Residents may be required to move to an existing vacancy for the purposes of space consolidation. Failure to move or refusal of a roommate assignment by a stated deadline may result in cancellation of the housing contract, revocation of future guest privileges, and/or other consequence when the contract is cancelled by action of the Department of Resident Life.

Guidelines for Residential Halls

(As outlined in the Residential Student Handbook & Code of Student Conduct)

Damage to Property / Personal Insurance

Residents are held financially responsible for any damage they cause in public or private areas of student housing units. Academic records at Haskell Indian Nations University will be withheld for nonpayment of obligations such as lost keys, broken or missing furniture, and other debts due the Department of Resident Life. Residents agree to provide for their own protection against loss or damage to property and/or for personal liability.

Violation of University/Residential Housing Policies or Regulations

Violation of these policies or regulations by a resident, or failure of a resident to independently manage daily life functions associated with being a student, may result in cancellation of the housing contract, revocation of future guest privileges, and/or other consequence including. If a contract is cancelled for violation of a policy or regulation, the student may not reapply for student housing for a period of one calendar year from the end of the contract period in which the cancellation was effective.

Resident Life employees have the responsibility to investigate incidents that might endanger the life or property of residents or the university. Contract cancellation and/or disciplinary action by the department may occur if the resident fails to abide by and conform to all applicable rules and regulations of the university and/or the Department of Resident Life.

All students charged with a major violation will go through the disciplinary process.

A resident may be immediately suspended and the resident required to vacate the premises when circumstances indicate that the resident's continued presence in the living unit may constitute danger or threat of danger to property, the resident, or others in the housing system.

Failure to Vacate Policy

When residents have not vacated assigned space as scheduled (*internal transfers as well as the end of a contract period*) or have not removed personal property, Department of Resident Life staff will make reasonable attempts to contact the residents. Residents who have not vacated assigned space as scheduled will be charged \$50 per day for each day they or their property remain in the space. If after 48 hours, residents have not vacated assigned space, personal property will be removed from the space and stored at the residents' expense.

Haskell will not be responsible for any damaged, lost, or stolen property. All personal property must be removed from the residential hall on the last day of the student's occupancy. Personal property remaining in residential halls, after the student is no longer residing there, may be discarded. It is recommended that all personal property be appropriately labeled to prevent loss or theft. It is also recommended that all students obtain renter's insurance for their personal property or be insured through their parent's homeowner's insurance.

I have read and understand this HINU Student Housing Contract for space (front and back) and agree to abide by the conditions, terms and policies as described herein. I understand I am required to pay a \$56.00 (*non-refundable after the first official day of classes has begun for each semester*) and maintain a minimum class load of twelve (12) credit hours to be eligible for housing.

I confirm that I have never been convicted of a felony offense.

Student Signature _____ Haskell ID# _____ Age _____ Sex (M/F) _____

Guarantor Signature (if student is under the age of 18) _____

E-mail Address _____ Home Phone Number _____ Cell Phone Number _____

Permanent Street Address _____

City _____ State _____ Zip Code _____

Disclaimer: "Residential Housing will not be held legally responsible, should any incident occur, for any false or inaccurate information that is provided by the student in reference to this contract, including, but not limited to, personal history, personal property, or prior criminal convictions. Should critical information in the contract be falsified by an applicant, Residential Housing reserves the right to take action against said individual."